

## Invitation to Bid

7<sup>th</sup> September 2020

**Country** : Saint Lucia  
**Project Executing Agency** : Saint Lucia National Trust (SLNT)  
**Address** : Pigeon Island National Landmark, Gros Islet, Saint Lucia  
**Project title** : Pointe Sable Environmental Protection Area and Pigeon Island National Landmark ecosystems  
**Grant Number** : EbA1 #76  
**NCB No./Title of contract** : **Marine Assessment and Rehabilitation Plan Consultancy**

### **REF: Request for Proposal for Marine Assessment and Rehabilitation Plan Consultancy**

The Saint Lucia National Trust has received financing from the German Development Bank (KfW) Ecosystem-based adaptation Facility (EbA Facility) through the Caribbean Biodiversity Fund (CBF) toward the cost of increasing the climate change resilience and public awareness of the Pointe Sable Environmental Protection Area and Pigeon Island National Landmark ecosystems, and intends to apply part of the proceeds toward payments under the Marine Assessment and Rehabilitation Plan consultancy.

The Saint Lucia National Trust (SLNT) now invites sealed Bids from eligible Bidders for a Marine Assessment and Rehabilitation Plan Consultancy.

Information on the Scope of Services as well the Draft Contract and other referenced documents are Annexed hereto: <https://slunatrust.org/news/invitation-to-bid-marine-assessment-and-rehabilitation-plan-consultancy>.

Bidding will be conducted by means of the National Competitive Bidding procedure which implies that this tender notice is being published nationally and regionally but does not mean that international persons or entities are excluded from participating. The successful bidder will be selected via a Single-Stage process which means Bidders will submit their evidence of qualification together with the technical and financial offer as outlined below. All technical proposals received will be opened and evaluated first while the financial proposals remain unopened to allow for an unbiased evaluation of the technical Offer. Upon finalisation of the technical evaluation, the financial proposal of those Bidders who fulfilled the technical requirements indicated in the Tender Documents will be opened and evaluated further. The financial Offers of the Bidders who did not fulfil the technical requirements will not be considered.

Bidders may request clarifications to the Tender Documents in writing via email to: [jeanninecantoine@slunatrust.org](mailto:jeanninecantoine@slunatrust.org) and [naturalheritage@slunatrust.org](mailto:naturalheritage@slunatrust.org) on or before 9<sup>th</sup> October 2020, as responses will only be made prior to 10 days before the submission deadline. Any other enquiries by Bidders are prohibited and will lead to the exclusion of the

Bidder. All clarifications and addenda of Tender Documents shall be in writing, and any modification to issued Tender Documents shall be introduced in the form of an addendum to the Tender Documents via email only. Therefore, Bidders are required to consult the following link <https://tinyurl.com/Marineassessmentupdates> periodically for updates provided on the tendering process for this consultancy.

Two copies of the technical proposal shall be placed in a sealed envelope marked 'Technical' and two copies of the financial proposal shall be placed in a sealed envelope marked 'Financial' along with the requisite Technical and Financial proposal submission forms. Both shall be placed in one outer sealed envelope labelled '**Marine Ecosystem Assessment and Rehabilitation Consultancy**'. A completed copy of the forms listed below should also be enclosed with the proposal.

The proposal shall be addressed to:

Mr. Bishnu Tulsie  
Director  
Saint Lucia National Trust  
Pigeon Island National Landmark  
Gros Islet, Saint Lucia

Proposals must be received by the Saint Lucia National Trust on/or **before 4:00 p.m. (AST), on 23<sup>rd</sup> October 2020.**

Bids received after the submission deadline shall be rejected, unless late submission was due to events of force majeure (e.g. natural disasters, pandemic). Late submission due to courier services and/or custom clearance shall not be considered as events of force majeure.

Other Conditions of the Consultancy are as follows:

- (i) **TECHNICAL PROPOSAL SUBMISSION FORM – one copy completed, signed and enclosed along with the technical proposal.**
- (ii) **TECHNICAL PROPOSAL: a) Curriculum vitae; b) interpretation of the assignment; and c) description of approach, methodology, work plan for completion of the assignment - Two copies**
- (iii) **DECLARATION OF UNDERTAKING – Completed, signed and enclosed along with the technical proposal.**
- (iv) **FINANCIAL PROPOSAL SUBMISSION FORM - one copy completed, signed and enclosed along with the financial proposal.**
- (v) **FINANCIAL PROPOSAL: a) detailed remuneration – Two copies**

